

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
October 2, 2017**

The South Middleton Board of School Directors met on October 2, 2017, in the District Office Board Room for a Planning/Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:04 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear

Mr. Michael Berk

Mrs. Stacey Knavel

Mrs. Elizabeth Meikrantz

Mr. Thomas Merlie

Mr. Christopher Morgan

Mr. Randy Varner

Mr. Robert Winters

Mr. Scott Witwer - Absent

**Administrative Staff**

Mr. Bruce Deveney, Acting Superintendent

David Bitner, Asst. Prin. – YBMS - Absent

Janette Fulton, Dir. Spec. Ed.

Patrick Dieter, Athletic Dir. - Absent

Joel Hain, Prin. – BSHS

Trisha Reed, Principal – IFEC

Nicole Weber, Asst. Bus. Mgr. - Absent

Dr. Joseph Mancuso, Asst. Super.

David Boley, Principal – Rice

Mark Correll, Asst. Prin. – BSHS - Absent

Andrew Glantz - Buildings/Grounds - Absent

Chris Monasmith, Network Admin.

Kim Spisak, Asst. Prin. – Rice - Absent

Dr. Jesse White, Prin. – YBMS

**Student Representatives**

Elaina Clancy

Nicholas O'Brien

**Visitors**

See attachment to the minutes.

**Board Secretary**

Matthew Ulmer

**Solicitor**

Gareth Powhawka – Absent

Tim McHugh

**INTRODUCTIONS AND RECOGNITION - None**

**CITIZENS PARTICIPATION**

Denise MacIvor requested an update on the superintendent search and the teacher contract negotiations. Mr. Berk, Board President, replied that both were ongoing. The search for the superintendent is on track, and meetings have been scheduled for negotiations.

**ACCEPTANCE OF MINUTES**

Mr. Bear made a motion, seconded by Mr. Merlie, that the Board approves the minutes of the following meeting:

-September 18, 2017 – Regular Board Meeting

**The motion passed unanimously.**

**FINANCIAL REPORT**

**Financial Reports**

Mr. Bear made a motion, seconded by Mr. Merlie, that the Board approves the following:

The Board approved payment of General Fund bills represented by checks #55699 to #55757 in the amount of \$1,101,773.03; and Direct Deposits represented by #D0050147 in the amount of \$41.73.

The Board approved payment of Activity Fund bills represented by checks #15637 to #15645 in the amount of \$9,068.81 represented in the attached summary.

The Board approved of Athletic Fund bills represented by checks #20282 to #20330 in the amount of \$5,754.00 represented in the attached summary.

The Board approved payment of Cafeteria Fund bills represented by checks #7039 in the amount of \$38.00 represented in the attached summary.

The Board approved payment of Construction Fund bills represented by checks #235 to #240 and #1210 to #1212 in the amount of \$656,397.63 represented in the attached summary.

The Board approved payment of Visa represented by transaction #Visa5167 to #Visa 5392 in the amount of \$53,518.56 represented in the attached summary.

**The motion passed as follows:**

**Mr. Steven Bear – Yes  
Mr. Michael Berk - Yes  
Mrs. Stacey Knavel - Yes  
Mrs. Elizabeth Meikrantz - Yes  
Mr. Thomas Merlie - Yes**

**Mr. Christopher Morgan - Yes  
Mr. Randy Varner - Abstain  
Mr. Robert Winters - Yes  
Mr. Scott Witwer - Yes**

**Yes – 7, No – 0, Absent – 1, Abstention - 1**

**REPORTS OF THE SUPERINTENDENT AND STUDENT REPRESENTATIVES**

Elaina Clancy, Student Representative to the Board, reported on the recent Homecoming festivities, including the Pep Rally, Homecoming football game and dance. She also reported on the recent Jr. Achievement activities and finances.

Nicholas O'Brien, Student Representative to the Board, reported on the upcoming Pink Out game that the cheerleaders, football team, and volleyball teams are getting ready for, and he reported on the girls' soccer team having Teal Out for Ovarian Cancer.

Dr. Mancuso reported on the committee that he is serving on at the CAIU, along with other school district representatives to seek funds for pre-school initiatives. He also thanked the SMSD staff for the extra dress down day to raise funds for a family in the district that lost their home and belongings in a fire. In about two days, \$2,000 was raised for the family.

Mr. Ulmer reported that the Act 1 index has been established at 2.4%. He will be working on developing the budget for the 2018-2019 school year and applying for exceptions. He also reported that the local auditors are here for the 2016-2017 audit review.

Mr. Deveney reported that the October 1, 2017 snapshot that is submitted to the state was reported on October 3, 2017. Total enrollment for the district is 2,123.

**NOTICES AND COMMUNICATIONS - None**

**TOPIC OF DISCUSSION – None**

**BOARD COMMITTEE REPORTS**

**EDUCATION COMMITTEE – Mrs. Meikrantz**

Mrs. Meikrantz reported that the committee met earlier this evening and reviewed the gifted program and changes will be made as to how the program is delivered. PSSA testing was reviewed and that the amount of time for testing has been reduced in certain areas.

**FACILITIES COMMITTEE – Mr. Merlie**

Mr. Merlie reported that the committee met earlier this evening. The Board toured Rice Elementary prior to the meeting. The renovations at Rice are on track and may possibly be completed by the end of November 2017. The committee was also updated on the IFES project, which is almost complete, with a few minor punch list items to be done.

**FINANCE COMMITTEE MEETING – Mr. Berk**

Mr. Berk reported that the committee met earlier this evening and reviewed the Act 1 index, budget/actual reports, an audit update, and the Pinnacle Health purchase of the Carlisle Hospital and their non-profit status.

**NEW BUSINESS**

Mr. Bear made a motion, seconded by Mr. Merlie, that the Board approves the agenda of October 2, 2017, with all corrections as indicated. The correction to the agenda included that the Board would submit their vote for the PSBA Officer Elections as follows:

## **Board Meeting Minutes, 10/02/17, Page 4**

President – David Hutchinson, Vice President – Eric Wolfgang, Treasurer – Mike Gossert, Central Representative at Large – Larry Augustine, and PSBA Insurance Trust Trustee – Michael Faccinnetto. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mrs. Knavel, that the Board approves the following block motion:

### **Remove From the Table - PSBA Officer Elections**

The Board approved the removal from the table, the motion to elect PSBA Officers.

### **PSBA Officer Elections**

The Board elected the following PSBA Officers:

President Elect -David Hutchinson, State College Area S.D.

Vice President --Eric Wolfgang - Central York S.D.

Treasurer - (3 year term) -Mike Gossert - Cumberland Valley S.D.

Central At Large-Larry Augustine - Selinsgrove Area S.D.

PSBA Insurance Trust Trustee - Michael Faccinnetto - Bethlehem Area S.D.

### **Change in Position - Part-Time Office/Cafeteria Aide - Iron Forge Elementary School**

The Board approved the following change to a support staff position:

Increase the part-time office/cafeteria aide position at Iron Forge Elementary School, from 4.75 hours/day to 5.75 hours/day, and to increase the number of days worked per year from 180 to 209 days/yr., effective September 25, 2017.

### **Change in Position - Adm. Assist. Iron Forge Elementary School**

The Board approved the change of the Administrative Assistant position at Iron Forge Elementary School from a 10-month position to a 12-month position, effective October 3, 2017.

### **Creation of Two (2) Para Professional Positions**

The Board approved the creation of two (2) special education para professional positions as listed below:

-Creation of a 7.5 hours/day, 182 day/yr. special education aide position at Iron Forge Elementary School to assist fourth and fifth grade learning support classrooms.

-Creation of a 7.5 hours/day, 182 day/yr. special education aide position at Iron Forge Elementary School to assist as a one-on-one special education aide at Iron Forge Elementary School to meet the requirements of an IEP.

### **Classified - Employment**

The Board employed the following classified personnel:

Name: Kelly J. Jones, 56 Red Tank Rd., Boiling Springs, PA

Position: Part-Time Office/Cafeteria Aide

Salary: \$11.55/hr., 5.75 hrs/day - 209 days/yr.

Starting Date: 9/25/17

**The motion passed unanimously, with Mr. Winters voting “No” only on the following items:**

**-Change in Position – Part-Time Office/Cafeteria Aide Iron Forge Elementary School**

**-Change in Position – Adm. Assist. Iron Forge Elementary School**

**Planning/Discussion: Regular Board Meeting: October 16, 2017**

-River Rock Academy - Contract for Purchase - Elementary Services

Professional - Employment

-Elementary Teacher - W.G. Rice Elementary School (replacing Debbie Harris)

-Science Teacher - Yellow Breeches Middle School (replacing William Bechtel)

-Extra Duty - Athletics – Resignation – James Lithgow

Retirement - Support Staff

-Robert Zook - Effective 12/31/17

**CITIZENS PARTICIPATION**

Mr. Sam Glesner addressed the Board regarding a succession plan and the superintendent search.

**ADVISORY COMMITTEE REPORTS**

**Cumberland-Perry ATVS – Mr. Winters**

Mr. Winters reported on several items, including salary ranges for Act 93 and classified staff as well as the possibility of a change in curriculum to a course, and the upcoming budget.

**PSBA Legislative Liaison – Mr. Berk**

Mr. Berk reported that the State continues to grapple with a revenue package.

**South Middleton Township – Mr. Varner**

No Report

**South Middleton Township Parks & Recreation – Mr. Morgan**

Mr. Morgan reported on the Senior Expo that was held on 9/20, and a new flag pole at Spring Meadows Park.

**ANNOUNCEMENTS/INFORMATION ITEMS**

-Enrollment Report

-Mission One – Paige Whiteman – Special Education Aide

Note: A blanket statement regarding the Mission One employees will be listed on the next agenda.

**ADJOURNMENT**

Mr. Merlie made a motion, to adjourn the meeting at 8:07 p.m. **The motion passed unanimously.**

Respectfully Submitted,

---

Matthew Ulmer  
Board Secretary